

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

NOVEMBER 18, 2013

Jacob McHughes led in prayer and Tammy Belinson led in Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 18<sup>th</sup> day of November 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Andy Rieger, Christine Cartmell, Stephen Koranda and Linda Atkins.

After the reading of the minutes of the regular meeting of November 12, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

### A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to **accept** the bids for **BID# - COM-1637** – The Purchase and Installation of a HVAC EMS (Environmental Monitoring System) for the Cleveland County Courthouse and that the awarding and/or rejecting of the bids be **tabled** until a later date.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>Johnson Controls</b>	<b>Northwest Controls</b>	
<b>BID:</b>	<b>#COM-1637</b>		
<b>DEPT:</b>	COMMISSIONER'S		
<b>DATE OPENED:</b>	10-18-13		
	1	2	
<b>List of Individual Items</b>			<b>Awarded To:</b>
The Purchase and Installation of a HVAC			Tabled on 11-18-13
EMS (Environmental Monitoring System			
for the Cleveland County Courthouse.			
<b>Attended Mandatory Pre-Bid Meeting:</b>	YES	YES	
<b>Approximate Starting Date:</b>	Upon Award	12/15/2013	
<b>Approximate Ending Date:</b>	6 months after award	4/30/2014	
<b>BID TOTAL:</b>	\$243,511.00	\$128,066.88	
<b>Contact Information:</b>			
Contact Person:	Randal Jones	Dave McMillian	
Title:	Sales Account Executive	Project Manager	
Address:	4730 SW 20th Street Oklahoma City, OK 73128	7636 E 46th Street Tulsa, OK 74145	
Telephone Number:	405-688-3734	918-839-4831	
Fax Number:	405-688-3778	918-627-7004	
<b>NON-COLLUSION AFFIDAVIT:</b>	YES	YES	
PA-102(1982)			

**B. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids for **BID# - HWY-1636** - Four Month (4) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners, until a later date. The bid term will be from December 7, 2013 through March 6, 2014.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** the low bid of Oklahoma Foam, in the amount of \$39,534.00 for **BID# - COM2-1639** – The installation of Foam Insulation for the 70x100x20 ft. and 40x50x14 ft. Buildings at the District #2 Warehouse.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**C. Items of Business:**

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the rescinding and re-awarding **Bid# - COM-1633** previously awarded to Cintas on 10-28-2013, **Rescind** per Bid Decline email from **Cintas** on 11-8-2013 and **Re-Award** to **Unifirst Holdings, Inc.** The Bid term will be from 11-15-2013 through 11-14-2014.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Contract** between Cleveland County Sheriff’s Department and Del Nero Communications Management, LLC for equipment, installation and monthly wireless internet services for the period December 10, 2013 through December 9, 2014.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.
3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Renewal of Agreement** between Cleveland County District #1 and Waste Management of Oklahoma. The term is for one year in the amount of \$72.06 per month.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.
4. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Sale** to the highest bidder of the following County Owned Property obtained by Cleveland County at the June 10<sup>th</sup> 2013 Tax Resale:
  - a. Pecan Creek Northeast            Lot 108 – 1.25 acres            \$ 2,000.00  
Purchased by: Howard Dewey Aliff, II and Denise Michele Aliff- Revocable

Trust

- b. Pecan Creek Northeast      Lot 113 – 1.25 acres      \$ 1,300.00
  - c. Pecan Creek Northeast      Lot 114 – 1.25 acres      \$ 1,550.00
- Purchased by: Randy Rowland

- d. Pecan Creek Northeast      Lot 116 – 1.25 acres      \$ 1,100.00
- Purchased by: Joshua Whitefield

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

- 5. Rod Cleveland moved, seconded by Darry Stacy, to **approve the October 2013 Monthly Report** of the following Officers:

- a. Jim Williams, Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. Joseph Lester, County Sheriff
- g. Neil Hann, Health Department

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

- 6. Darry Stacy moved, seconded by Rod Cleveland, to **approve the September 2013 County Sheriff Cash Bond Report**.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

- 7. Upon amendment of this agenda item, Darry Stacy moved, seconded by Rod Cleveland, to **approve the Notice** of Appointment of Requesting Officers on the following accounts:

- Stephen Koranda      SF1A, SF1B, SF1C, SF2, SF3, SF4
- Wanda Danley      FF1B, FF1C, FF2, FF3

(Clerk’s Note: It is noted for the minutes, that Brian Jenkins, as an alternate, is deleted from the agenda.)

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

- 8. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve the Application for Permit** by Windstream Communications to install telephone cable from existing pedestal in the NW ¼ of the NW ¼ of Section 9, Township 6N, Range 1E and NE ¼ of the NE ¼ of Section 8, Township 6N, Range 1E.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked or traded. The State Computer equipment to be declared surplus and traded:

JCP610-164	Computer	(traded)
JCP610-186	Printer Desk Jet 840	(traded)
JCP610-189	Printer SN/USCC149052	(junked)
JCP610-191	Lens SN/mg1807900	(junked)
JCP610-199	Computer DPENS 450 SN/6939CVQ4K611	(junked)
JCP610-295	Computer SN/2UB51100D8	(junked)
L600-1	Telephone SN/NNTM60D566AE	(junked)
L600-3	Telephone SN/NNTM60D76F79	(junked)
L600-4	Telephone SN/NNTM60DD3D84	(junked)
L600-5	Telephone SN/NNTM60D76F5F	(junked)
L600-7	Telephone SN/NTMN03BA70	(junked)
L600-8	Telephone SN/NNTM60D72182	(junked)
L600-9	Telephone SN/NNTM60D76F65	(junked)
L600-10	Telephone SN/NTM60D76370	(junked)
L600-11	Telephone SN/NNTM60D76B6D	(junked)
L600-12	Telephone SN/NNTM60D76B61	(junked)
L600-13	Telephone SN/NNTM60D76B7B	(junked)
L600-14	Telephone SN/NNTM60D566B7	(junked)
L600-15	Telephone SN/NNTM60D76E6F	(junked)
L600-16	Telephone SN/NNTM60D76E68	(junked)
L600-17	Telephone SN/NNTM60D76E57	(junked)
L600-18	Telephone SN/NNTM60D76F82	(junked)
L600-19	Telephone SN/NNTM60D76E69	(junked)
L600-20	Telephone SN/NNTM60DD3D78	(junked)
L600-21	Telephone SN/NNTM60D76F71	(junked)
L600-22	Telephone SN/NNTM60D76F59	(junked)
L600-23	Telephone SN/NNTM60D76E6C	(junked)
L600-24	Telephone SN/NNTM60D566DA	(junked)
L600-25	Telephone SN/NNTM60D76F7D	(junked)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **following Blanket Purchase Orders** submitted for the following Departments:

**District #2:**

14-2771	T2A	UniFirst	\$	1,500.00
14-2772	T2A	Fleet Pride	\$	2,000.00
14-2776	T2A	ATC Freightliner Group	\$	1,500.00

**District #3:**



b.	Highway Fund	\$	35,565.15
c.	Health Fund	\$	28,909.91
d.	District Attorney Incarceration Fund	\$	7,659.29
e.	Sheriff Commissary Fund	\$	4,332.50
f.	Sheriff Revolving Fund	\$	245.00
g.	Treasurer Certification Fee Fund	\$	914.79
h.	County Clerk Preservation Fund	\$	148.07
i.	Fair Board Fund	\$	896.15

**FY 12/13**

- a. General Fund \$ 2,134.40  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

**D.** There was no **New Business** to come before the Board for discussion.

**E. Commissioner’s Discussions regarding County Business:**

Commissioner District #1 Rod Cleveland said that he watched a demonstration of a new type of sealant being used in Pottawatomie County with Randy Thomas, Commissioner #2, on six miles of road on Hardesty Road. Commissioner Cleveland said that of those six miles he observed them surfacing 1.5 mile of road. He learned that the difference in their sealant from other sealants is a mixture of a limestone crush instead of a sand mix and their finished product actually makes a hard surface. He said that the demo was interesting and added that it will be equally as interesting to know the outcome.

Commissioner Cleveland said that there is to be an interim study next month with Jason Murphey’s Committee on Modernization of County Government. He will be attending that meeting on December 16, 2013. The committee wants to look at the education or classes for county officers.

Commissioner Stacy said that he would like to see more Webinar classes being utilized.

Tammy Belinson said that she spoke with Notie Lansford, Professor and Extension Economist, OSU County Training Program, who has stated that it is their goal to have more Webinar Classes for next year.

**F.** No **Public Comments** were made from the floor.

**G.** There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:20 pm. The motion was seconded by Rod Cleveland.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk’s note: The agenda was posted on November 15, 2013 at 9:47 am.)

